



Pollution Control Board, Assam
Bamunimaidam : Guwahati-21

Phone: 0361-2550258, 2652774; Fax : 0361-2550259

NOTICE INVITING TENDER

No. TECH-17/5/2025 - CCA- PCBA

Dated Guwahati the 11th March, 2025

Sealed tenders in Single Bid system are invited from registered & experienced contractors/firm for the following work of Pollution Control Board, Assam at Bamunimaidam, Guwahati-21.

Tenders will be received **up to 2.00 PM of 25.03.2025** and will be opened on the same day at **3.30 PM** in presence of intending tenderers or their authorized representatives. In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender can not be received or opened; the tender shall be received up to 2.00 PM and opened at 3.30 PM on next working day for which no separate communications will be made. Other terms & conditions enclosed at **Annexure-A**.

Name of Work	Providing, fitting and fixing of anodized Aluminium Partition with doors and 2 - Track Sliding window for revamping of Room No. 24 and the Establishment branch room of Head Office building of Pollution Control Board , Assam at Bamunimaidam, Guwahati - 21.
Estimated Value	Rs. 2,15,350.00 (Rupees Two Lakhs Fifteen Thousand Three Hundred Fifty only)
Earnest Money	Rs. 4,500.00
Date of issue of tender paper	From 12.03.2025 to 25.03.2025
Last Date & time for Submission of tender	Up to 2.00 PM of 25.03.2025
Date & time for Opening of tender	At 3.30 PM of 25.03.2025

Qualifying criteria for issue of Tender Document:

1. Registration certificate of the Contractor/firm/manufacturer/dealers/vendors, PAN card No., GST Registration certificate, Sales tax clearance (TIN No.) and Income tax clearance certificate should be submitted with the tender (attested Xerox copies).
2. Should have experience in execution of similar type of works of value not less than Rs. 1,70,000/- in a single work or two works of value not less than Rs. 85,000/- each completed in any one year during last three years. Work order and Completion certificate should be enclosed with the application for issue of tender. (Work order/completion certificate of Govt. / Semi Govt. Department/Autonomous Body only are acceptable).
3. Application requesting for the issue of tender paper must be accompanied by supporting documents for the qualifying criteria as stated above along with the receipt of online payment of **Rs. 500.00 (Rupees Five Hundred)** only as a cost of tender paper (nonrefundable) via NEFT / RTGS in favour of the Member Secretary, Pollution Control Board, Assam. Bank account details may be obtained from the office on any working days.

The Pollution Control Board, Assam does not bind itself to accept the lowest tender and reserves itself the right to reject any or all the tenders received without assigning any reason thereof.

Signed by

Gokul Bhuyan

Date: 11-03-2025 17:38:09

(Gokul Bhuyan)

Member Secretary

Memo No. TECH-17/5/2025 - CCA- PCBA-A Dated Guwahati the 11th Mar, 2025
Copy to:

1. The Hon'ble Chairman, Pollution Control Board, Assam for favour of information.
2. The HoIT, IT Section, Head Office, PCBA for information & necessary action. Requested to upload the NIT in the Board's website.
3. The Dy. Manager (F & A) of the Board for information & necessary action.
4. M/S Exclusive Advertising Agency Pvt. Ltd , Panbazaar , Guwahati - 1 , to arrange for publishing the Short Notice Inviting Tender .
5. PCBA website (www.pcbassam.org) / Notice Board of the PCBA Head Office .

e-signed

Member Secretary

ANNEXURE-A

Other Terms & Conditions:

1. Rates shall be quoted in figure and words in the **Bill of Quantity (BOQ)** enclosed as **Annexure-B** . If there are variations between the rate of figure and words, the rate quoted in words shall be considered.
2. All pages of the tender document shall be signed and dated at the lower right hand corner by the tenderer or by a person holding power of attorney authorizing him to sign on behalf of the tenderer before submission of the tender.
3. The work shall be completed within **15 (fifteen)** days from the date of issue of the formal Work Order.
4. **The rates shall be inclusive of GST and all taxes, forest royalty, cess, octroy, loading & unloading and transportation etc. of all the materials to site.**
5. The contractor shall arrange all the plants, equipments, machineries etc. required for the work to site for which no extra charges will be paid.
6. Any abnormal rate quoted in the tender will summarily be rejected for which no communication will be made.
7. The Earnest Money shall be paid / transferred online to the account of Pollution Control Board, Assam in favour of the **Member Secretary, Pollution Control Board, Assam**. Bank account details may be obtained from the office on any working days.
8. Defect liability period: 6 (Six) months from the date of completion.
9. 10% of the Bill Value will be retained as Security Deposit and will be released after 6 months from the date of completion of work. Any damage or defect in the work during this period due to materials supplied by the contractor or bad workmanship shall have to be rectified or replaced by the contractor at his own cost or the Engineer –in-charge may cause the same to be made good by other workman and deduct the expenses from the security deposit. No interest will be paid on security deposit.
10. Documents to be enclosed:
 - i. Copy of Contractor / Firm registration certificate.
 - ii. Copy of Experience certificate along with work order.
 - iii. GST Registration certificate.
 - iv. PAN card.
 - v. Income Tax / Sales Tax clearance certificate.
11. Any tender submitted without the documents mentioned above will be considered as incomplete and the tender will be rejected for which no communication will be made.
12. The contractor will arrange for water and electricity of his own. However, the Board may provide electricity on the request of the contractor and under the terms and condition fixed by the Board.
13. The EMD of the successful tenders shall be retained as initial security.
14. All legal disputes will be subjected to jurisdiction of Gauhati High Court only.

e-signed
Member Secretary

Bill of Quantity (BOQ)

Annexure - B

Name of Work: - Providing, fitting and fixing of anodized Aluminium Partition with doors and 2 - Track Sliding window for revamping of Room No. 2, 4 and the Establishment branch room of Head Office building of Pollution Control Board, Assam at Bamunimaidam, Guwahati - 21.

Sl. No.	Description of Item	Unit	Qty.	Rate in words (Rs.)	Rate in figure (Rs.)	Amount (Rs.)
1.	<p>Providing, fitting and fixing anodised aluminium framed glazed doors with partition walls partly glass and partly prelaminated board with anodised aluminium frame made of 100mm x 43mm x 2mm sections of approved brand (HINDALCO/NALCO/ BALCO/ JINDAL/Other equivalent primary producer) with doors style of size 81mm x 43mm x 2mm, top rails 46mm x 43mm x 2mm, lock rails 46mm x 43mm x 2mm, fitting with glazing clip, special rubber type gasket complete including hydraulic floor spring pivot aluminium door handle lock angles cleat etc. Complete as directed by the department at all levels. (iii) 4mm thick glass panes and 12 mm prelaminated board.</p> <p>1. Room No. - 2 _____</p> <p>2. Room No. - 4 _____</p> <p>3. Establishment Branch _____</p>	Sq.ft	556.0			

2.	Providing , fitting and fixing anodised aluminium sliding windows and ventilators of standard sections of approved brand without horizontal glazing bars, joints mitred and welded (manufactured to relevant IS specifications) and providing and fixing handles, angle cleat, rubber gasket, roller, bolting device, locking arrangements, screws etc. as required complete as specified and directed for all levels. For Establishment Branch : a) 2 Track sliding window :- (iv) 5 mm clear glass _____	Sq.ft	132.0			
3.	Dismantling and cutting of existing Iron window & grill of Establishment Room at 2 nd Floor for fitting and fixing of Aluminium sliding window _____	Each	9			
					Total (Rs.) =	